

Student Chapter Election Guide

AMERICAN
SOCIETY OF
INTERIOR
DESIGNERS
STUDENTS



To position your student chapter for success and ensure a smooth leadership transition, hold elections by February 1 each year and send the results immediately to ASID headquarters at emergingleaders@asid.org.

STEPS FOR GENERAL ELECTION

- 1 Announce and publicize each position and begin taking nominations.
- 2 Hold elections at a time convenient to your school schedule, no later than February 1.
- 3 Email information on the newly-elected officers to **ASID headquarters** and to your **ASID professional chapter office**.

Terms of office for newly-elected officers will be from Sept. 1 of the current year, through Aug. 31 of the following year.

GENERAL ELECTION GUIDELINES

- Each member votes only once per election.
- Each vote is to be kept confidential.
- The faculty advisor or other unbiased official should tally the votes and promptly announce the results.

OFFICER POSITIONS

TYPICAL OFFICER POSITIONS

- President
- President-elect
- Secretary
- Treasurer

OPTIONAL CHAPTER POSITIONS

These positions are not required and should be tailored to each chapter's needs. Examples include:

- Freshman, Sophomore, Junior, and Senior Representatives
- Fundraising Chair
- Communications Chair
- Recruitment Chair
- Activities Chair

It's important that your chapter's leadership aligns with the culture of your school. Please submit the names and contact information for all officers, even if their title isn't listed above.

WHO QUALIFIES FOR STUDENT LEADERSHIP?

- Candidates are current national dues-paying ASID student members in good standing who are enrolled in school for the duration of the upcoming term of office.
- Student leaders attend all/most ASID student chapter meetings.
- Student leaders are familiar with ASID policies and events.
- Student leaders meet regularly to plan student chapter meetings and activities.
- Student leaders are involved with the ASID professional chapter, attend a variety of programs offered, and learn from practicing professionals.

THINGS TO CONSIDER

- ★ Select officers from different class levels so there is continuity from year to year.
- ★ Remember that the student chapter is not a club, but is affiliated with a professional society representing interior designers nationwide.

STUDENT LEADERSHIP TRAINING

Training for newly-elected officers typically takes place from March through September.

ASID headquarters hosts an exclusive, in-person, ASID Student Chapter Training track at SCALE: The ASID National Student Summit in March (locations change each year). ASID Student Leaders are encouraged, but not required, to attend.

In addition, training webinars and chapter resources are available online:



[Archived Training Webinars »](#)



[Student Chapter Resources »](#)