

# Chapter President-elect

Presented by: ASID

AMERICAN  
SOCIETY OF  
INTERIOR  
DESIGNERS



---

ASID.ORG

# Job Description Overview

[www.asid.org/about](http://www.asid.org/about)

- Assumes duties of the Chapter President in her/his absence
- Assist Chapter President and **perform duties delegated by President**
- Serves as a **voting member of board** of directors
- Chairs and **facilitates the FY18 Chapter Strategic Planning Committee**
- Responsible for preparation of FY18 annual budget
- **Supports policies and programs adopted by Society**

# Resources & Tools:

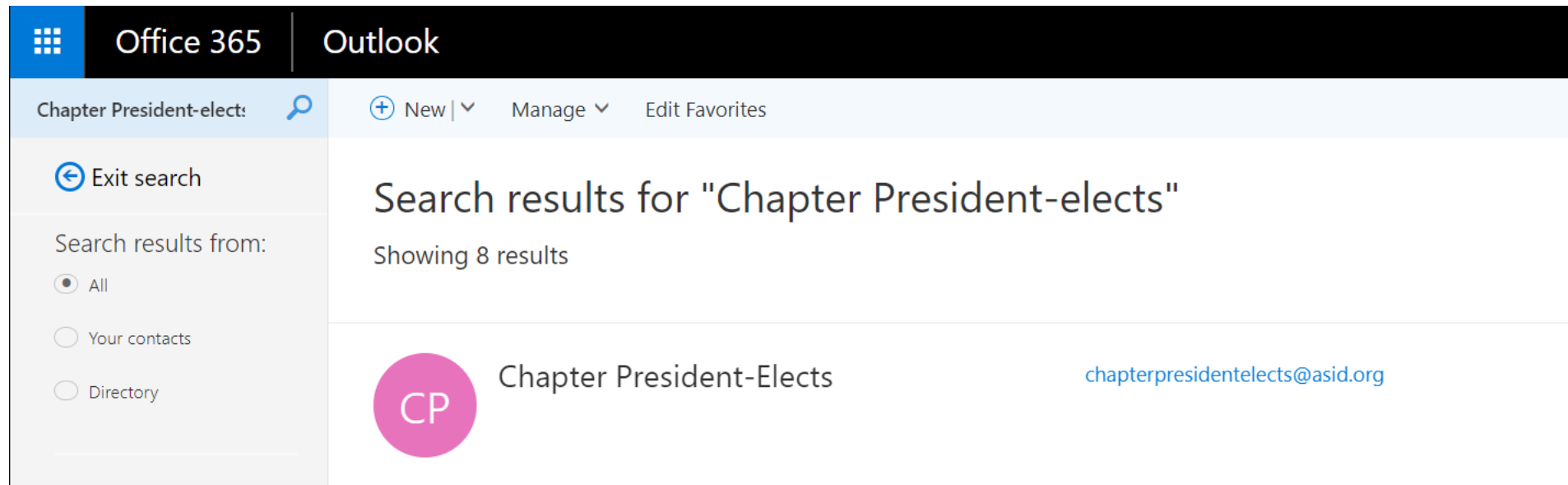
- Chapter Board Position E-mail Account
  - president-elect@yourchapter.asid.org  
(president-elect@al.asid.org)
  - <https://portal.office.com>
- Chapter Budget and Strategic Plan
- Chapter Operational/Procedural Guidelines

# Resources & Tools:

- ASID Governing Documents
  - Bylaws
  - Policies
- Chapter Support Team (CST) Advisor
- [chapters@asid.org](mailto:chapters@asid.org)

# Resources & Tools:

## Each other.



# Top Objectives

1. You are the chair of the Strategic Planning Committee and are responsible for preparation and presentation of the Chapter's annual workplan and budget to the Chapter board for review/approval.
2. You are the successor to assume the duties of the Chapter President in his/her absence.
3. You are the collaborator to assist and support the President while learning the responsibilities of the President.

THANK YOU!

AMERICAN  
SOCIETY OF  
INTERIOR  
DESIGNERS



---

ASID.ORG