

Vice President, Government and Public Affairs

Location: Washington, DC

Type: Full Time

Summary:

The Vice President of Government and Public Affairs is responsible for formulating, developing, and recommending programs that will expand the interior designer's sphere of influence in the legislative and political arenas, and within their own communities. This involves activities geared towards advancing the profession, promoting interior designers' right to practice, managing all legislative issues of concern to the profession and interior designers as practitioners and business owners, and the coordination and implementation of these programs in cooperation with Society members and staff. The Vice President's responsibility also includes oversight of the GPA Advisory Council, the Committee on Codes and associated code development programs.

Responsibilities:

A. Right-to-Practice Legislation, Codes, and Regulations

1. Provides strategic oversight, management and direction for the development and delivery of programs and resources for right-to-practice efforts.
2. Provides strategic oversight, management and direction for the development and delivery of programs and resources for the Society's regulatory programs.
3. Provides strategic oversight, management and direction for federal issues that affect interior design students, practitioners and/or business owners.
4. Monitors the coordination of chapter GPA activities, and their compliance with Society Policy.
5. Administers the disbursement of legislative financial grants in accordance with program objectives and guidelines.

B. Issues Management (Other Legislative and Public Affairs Activities)

1. Oversees issues management process as it relates to legislation, regulation, and public affairs at State and Federal levels. Develops and recommends national and chapter legislative and public affairs activities based on findings of strategic intelligence and issue briefs, and participates in other program development in support of other staff.
2. Identifies and manages existing and/or introduces new legislation that affects interior design practitioners and interior design business owners such as taxes, lien rights and copyright.
3. Supervises legislative and codes watchdog services relating to the profession and identified issues.
4. Coordinates chapter activities addressing both government and public affairs activities. Develops appropriate resources as needed.

5. Acts as a liaison with professional counterparts in other organization as appropriate.
6. Ensures coordination of legislative and public affairs activities in support of the Society's priorities as outlined in the Strategic Plan.
7. Coordinates association comments on legislative, regulatory, code, and voluntary standards issues.
8. Attends meetings, conferences, and events to represent and promote Program activities and mission as appropriate.

Requirements:

- Bachelor degree required; master degree preferred; and 7-10 years' experience in government/public affairs, is necessary. Preferably leading and directing a GPA program focused on federal and state legislative and policy issues in the energy, environmental, or built environment.
- Must understand the legislative process and the workings of government and be able to share that understanding with others. Important to possess the ability to work with and adapt to all kinds of people, as well as have experience in training and managing other people.
- Must have proven ability to network, negotiate and build relationships and consensus in order to achieve goals within ASID and with external audiences (government, partners, opponents, etc.)
- Ability to integrate various program objectives is desirable.
- Assures that Society officers are fully informed and aware of legislative, public affairs as appropriate to assist them in carrying out their respective responsibilities.
- Ensures timely and accurate information is provided, as well as guidance as needed, to members regarding legislation or issues impacting the profession so as to provide the tools necessary for effective response by the members of the Society.
- Within budgetary constraints, ensures resources are available to effectively address legislative and public affairs issues as identified through the issues management process and the Strategic Plan.
- Prepares annual work plan for program development and administration, and maintains financial control within work plan guidelines.
- Supervises performance of staff and management of consultants to provide coaching and mentoring and to ensure successful achievement of Strategic Plan objectives.
- Assures that the objectives of the Strategic Plan and/or work plan which fall within assigned area of responsibility are achieved within established time frames and budgetary constraints.

To apply, please submit a cover letter, salary requirements and resume to jobs@asid.org. Applications without all submission requirements will not be considered.