Join ASID!  

**Student Chapter Application**

**Starting an ASID Student Chapter**

ASID student chapters introduce design students to the largest professional interior design association, provide networking opportunities with practicing designers and industry professionals and enable students to collaborate with peers and plan interior design-related events and community outreach on campus. Student chapters are supported by local and national level ASID leaders and staff, and resources for the governance and operations of chapters are readily available. Establish an ASID student chapter at your school and join a network of more than 300 existing student chapters in North America. Student chapters are an extension of the leading professional interior design association and such affiliation is rewarding for your school and looks great on a resume. Your school should become an ASID school today.

**Eligibility**

Eligible schools have a two, three, four or five-year program in interior design or architecture and require at least 40 semester credit hours or 60 quarter hours of interior design or courses for a degree, diploma or certificate in interior design.

- The institution must be accredited by a nationally recognized accrediting body.
- There should be at least 10 students interested in membership before a chapter is formed.
- Students are encouraged to join ASID online before a student chapter is officially approved.
- All students participating in the chapter should be national dues-paying ASID student members.

**How to Apply**

A faculty member, representative of the institution or student interested in applying for student chapter status should complete the following application and proceed as follows:

- Submit copies of the program’s course catalogue and mark all pages cited in the application and/or pages that are relevant to the interior design program.
- Provide a check in the amount of $25 made to the order of “ASID.” This is a non-refundable application fee.
- Send the completed application, course catalogue and check to:
  
  ASID Headquarters
  
  Attn: Student and Emerging Professional Programs Department
  
  1152 15th St. NW, Suite 910
  
  Washington, D.C. 20005

If you have questions regarding this process or your school’s eligibility, please contact the Student and Emerging Professional Programs Department at 202-546-3480 or futureofdesign@asid.org.
Maintenance

Once an ASID student chapter has been successfully established, it must meet requirements to maintain this official charter on a yearly basis. Student chapters not meeting the requirements below may be in jeopardy of having their charter revoked.

- Retention of the ASID name on student chapter meetings/projects/joint functions
- An ASID student chapter bank account bearing the sole name of “ASID Student Chapter”
- At least 10 national-dues-paying ASID student members in good standing
- At least 4 student chapter officers (President, President-Elect, Treasurer, Secretary) who are national-dues-paying ASID student members in good standing

It is the responsibility of student chapter officers to confirm all members are national ASID members. This can be done by requesting a chapter roster from ASID at futureofdesign@asid.org.
**Student Chapter Application**

**Primary School Contact (Non Student)**

Name: ____________________________ Title _____________________ ASID Member#: ________________

Email: ______________________________ Phone: ______________________________

Mailing Address ____________________________________________________________

**Student Leadership Information**

Student Name: _______________________________________________ ASID Member#: ________________

Email: ______________________________ Phone: ______________________________

Mailing Address ____________________________________________________________

Student Name: _______________________________________________ ASID Member#: ________________

Email: ______________________________ Phone: ______________________________

Total amount of current ASID Student Members on your campus: __________________________

Total amount of interested interior design students on your campus: _______________________

Minimum number of interior design and semester credit hours required for graduation (not including electives): __________________________

Number of interior design courses offered through the department: _______________________

Exact title of all interior design courses required for graduation and the number of semester credit hours awarded for each: __________________________________

How did you hear about ASID? ____________________________________________________

Has your school ever hosted an ASID Student Chapter before? __________________________

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Exact title and semester credit value of all interior design related courses required for graduation:

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Exact title and semester credit value of all interior design related electives:

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Pages of course catalog where interior design course descriptions are provided: _________________________

Name of the accrediting agency and the status of accreditation (provisional, pending, permanent): _________________________________________________

Mail completed application along with a course catalog and check for $25 to:

ATTN: Student and Emerging Professional Programs Department
1152 15th St. NW, Suite 910
Washington, D.C. 20005

Customer Service Direct Line: 202-675-4456
ASID General Number: 202-546-3480
E: membership@asid.org
F: 202-546-3240